


name:

course:


date:


podcast planner


topic of podcast 


headline / name of show 


format of podcast:
(interview, audio drama, ...) 


project plan: 

phase	person in charge	to do	

target group:
(What do they know? What do they need to understand?) 

format:
(number of shows, duration, effects, music ...) 

equipment
(mic, software, ...) 

publish to:
(LMS, platform ...) 

additional material:
(shownotes, interactive tasks ...) 